



NL Registered Nurses' Education and Trust (hereafter called the Trust)

Request for Consultant

Purpose: Review the constitution and related documents to make recommendations to modernize the governing infrastructure of the Trust.

Mandate

The Newfoundland and Labrador Registered Nurses' Education and Research Trust is a registered charitable foundation, established in 1986, to promote, support and assist basic nursing education, continuing nursing education, and nursing research. Since its inception, the Trust has operated at arm's length from CRNNL (formerly ARNNL) with a separate volunteer [Board of Directors](#), elected by the members of the Trust. The Board is responsible for the direction and administration of the Trust as per the Trust's [Constitution](#).

The goal of the Trust is to:

- provide scholarships to individuals enrolled in basic nursing programs,
- provide scholarships and bursaries to nurses enrolled in continuing education programs, and
- to provide awards to nurses conducting nursing research.

Details

The attached [constitution](#) was originally drafted in 1987. At that time, the structure was common for Not for Profit and charitable organizations. As the majority of business is now conducted virtually and the processes are more fluid to respond to diversity of ways that people participate, there is a need to explore alternate structures to modernize the way the Trust is governed.

As a registered charity it is essential that the Trust remains separate from the Colleges' core business. As a steward of member funds, the new structure also needs to be transparent and accountable.

The purpose of the Trust remains as it started, however, having an elected Board of Governance and required functions, such as an AGM, have proven to be extremely difficult to accommodate over the last 10 years.

The consultant will be asked to review other organizations provincially and nationally with a similar mandate to consolidate a viable solution(s) in a written report for the Trust Board of Directors' considerations.

A separate review will be done after a decision is made, in regard to any of the proposed solutions legal and charitable implications. However, if the consultant gathers this information

from the sources, it should be included.

Timelines

The desired period for this work is from April - June 2024. However, as the work progresses, negotiations will be undertaken as needed to ensure the overall quality of the final product.

Costs

This consultant opportunity assumes that the person(s) work remotely. If needed office supplies (e.g., access to copier) will be provided.

The proposed maximum amount is \$12,000 inclusive of HST. However, a detailed list of hours of work to achieve the deliverable will be required to determine final amount.

Reporting

An advisory committee of the Trust will be established to support attainment of the desired product. The consultant will be instructed on whom is the main contact and other process details when contract awarded.

Deadline

Expressions of Interest should be received by the Trust Coordinator at coordinator@nlrntrust.ca on or before **April 5, 2024**.