

Health Educators Bursary

One bursary valued up to \$750 is awarded annually to a RN employed in a staff/clinical educator role to support their participation in a **non-credit** continuing education event (e.g., conference, post-basic course, CNA Certification etc.).

You will be required to provide the following information on your application:

A. Personal Information

- Contact information (Name, E-mail)
- CRNNL Registration Number * **REQUIRED**
- Previous Trust scholarships or bursaries and year received

B. Employment Details

Employment details are used to demonstrate the relevance of the program/event to your nursing practice.

- Employer (RHA only)
- Site
- Primary Area of Responsibility/Specialty Area
- Position (staff or clinical educator only)

C. Program/Event Details

- How the program/event relates to your nursing practice (checkboxes) – question is to be completed whether you are applying for a conference/workshop, program/course or certification.

(i) Conference/Workshop

- Conference/Event title
- Organizers
- City/Town and Province (or State/Country if event is international)
- Dates
- Are you presenting at the conference?

(ii) Program or Course (e.g., post-basic course/program, etc.)

- Program/Course (name/title)
- Offered by
- Start Date/End Date
- Number of courses required
- Are you currently enrolled in/registered for the CE Event?

(iii) Certification

- Certification (e.g., specialty, Diabetes Educator, etc.)
- Organizers
- Certification Date
- Currently enrolled/exam scheduled

D. Budget

Costs

- Event registration/tuition
- Travel expenses
- Accommodation
- Other

Other Sources of Funding

Funding source and amount of any funding you have applied for or received to assist with the costs of the program/event and whether the funding has been approved.

IMPORTANT NOTES:

- Supporting documentation (e.g., confirmation of expenses, proof of attendance at conference, successful completion of course or certification) will be required to claim your bursary. Please retain copies of your receipts.
- If you are successful in achieving **full funding** from other sources, you will be asked to accept the other funding. If you receive notification that you have received full funding after you have received your bursary from the Trust, you are *required to notify the Trust and return the Trust funds*.
- Deadline for receipt of applications:
 - **April 15th** for CE events between **January and June**;
 - **October 15th** for CE events between **July and December**.
 - Unless otherwise indicated on the Trust website, applications for CE events outside of the specified timeframe **will not** be accepted (e.g., applications for CE events between January and June will not be accepted in the fall competition).