

Nursing Research Award Supporting Documentation Checklist

Documentation to be submitted with your application:

- Proposal (see below)
- Job description (e.g., advertisements) for personnel included in the budget section of the application. Include descriptions for all positions included in the budget, not just those to be covered by the Trust.
- Proof of ethics approval (**if applicable**)
- Letters of Support are **not required** but may be submitted with the proposal.

Research Proposals

Research proposals must not exceed **10** single spaced typewritten (8.5x11) pages, excluding references and appendices.

Appendices should be limited to critical supplementary information (e.g., survey instruments, consent forms etc.).

Unnecessarily long proposals and appendices may not be reviewed.

Sections to be included in your proposal:

- Statement of the problem
- Literature Review
- Purpose and Objectives
- Methodology (including type of study and theoretical/philosophical underpinnings)
- Method/protocol (e.g., population, sample, setting, description of variables, procedure/data collection, data analysis, rigor)
- Ethical Considerations
- Dissemination of Results
- References
- Project Timeline (appendix)
- Budget (appendix)